

# **Nagoya University International Programs for AY2024**

## **Medical Science Graduate Program (Doctoral Program) at the Graduate School of Medicine Admission Requirements for International Students (October Admission)**

Nagoya University invites international students\* to apply for the Academic Year 2024 admission to the Medical Science Graduate Program at the Graduate School of Medicine, an English-taught Doctoral Degree Program, according to the terms and conditions below.

\*Including Japanese citizens and permanent residents who fulfill the eligibility criteria below

### Admission Policies

For Nagoya University's general admission policies, please see the following website:

[http://en.nagoya-u.ac.jp/about\\_nu/upload\\_images/admission\\_policy\\_en.pdf](http://en.nagoya-u.ac.jp/about_nu/upload_images/admission_policy_en.pdf)

### **I. Eligibility for Application**

To be eligible to apply for Nagoya University's International Programs, the applicant must not be a Japanese citizen or a permanent resident of Japan, and must satisfy one of the conditions below.

However, regardless of the above, Japanese citizens and permanent residents who advance to the Medical Science Graduate Program directly after the completion of a Nagoya University International Initial Two-Year Program (master's program) must satisfy one of the requirements same as international students.

- (1) Applicants who have graduated or are scheduled to graduate from a university program in medicine, dentistry, pharmacy (limited to pharmacy programs where the minimum duration of study is six years) or veterinary medicine in an educational institution located in Japan by September 30, 2024;
- (2) Applicants who have completed or are scheduled to complete 18 years of schooling in a foreign country by September 30, 2024;
- (3) Applicants who have completed or are scheduled to complete 18 years of formal education of a foreign country in Japan by taking courses offered by a school of said foreign country by distance education by September 30, 2024.;
- (4) Applicants who have completed or are scheduled to complete a course of study in Japan at an educational institution positioned under the schooling system of a foreign country as offering university programs (limited to those where persons who have completed the program are treated as having completed 18 years of schooling of said foreign country) and designated separately by the Minister of Education, Culture, Sports, Science and Technology by September 30, 2024.;
- (5) Applicants who have been conferred or are scheduled to confer a degree equivalent to a bachelor's degree through attending an overseas university or other overseas school (limited to those whose education and research activities have been evaluated by persons who have been certified by the relevant country's government or a related institution, or have been separately designated by the Ministry of Education,

Culture, Sports, Science and Technology as being equivalent to such) and graduated from a program that requires 5 or more years to complete (Includes graduating from a program implemented by the relevant overseas school while living in Japan through distance learning, as well as graduating from a program implemented by an educational facility established with the relevant overseas country's school education system and has received the designation mentioned above) by September 30, 2024;

- (6) Applicants who have designated by the Minister of Education, Culture, Sports, Science and Technology (as prescribed by The Ministry of Education, Science, Sports and Culture Public Notice No. 39 of 1955).
- ① Those who have completed an undergraduate program in either medicine or dentistry at a university in accordance with the former University Decree (1918, Imperial Edict No. 388).
  - ② Those who have graduated from National Defense College in accordance with the Ministry of Defense Establishment Law (1954, Law No. 164).
  - ③ Those who have completed a master's program or a professional graduate school program which stated in accordance with the School Education Act (1947, Law No. 26) Article 99, Item 2 / Those qualified to receive a master's degree, or those who have been enrolled for two years or more in a consistent five-year doctoral program which is not divided into two-year master's program and three-year doctoral program, have obtained more than 30 credits there and completed required research work by September 30, 2024.
  - ④ Those who have two or more subsequent years of a research experience at a university or research institution after graduated from a university (except for a veterinary medicine program at a graduate school or specialty school, or programs at a graduate school or non-degree program in medicine, dentistry, or pharmacy founded to cultivate practical clinical ability), or after completed 16 years of education at a foreign school, and those who also have been recognized by their research achievement to have academic ability equivalent or superior to that of those who have graduated from a university in medical program, dentistry or pharmacy program designed in order to cultivate practical clinical ability.
- (7) Applicants who have been enrolled in a program in medicine, dentistry, pharmaceutical sciences (limited to those whose minimum duration of study is six years), or veterinary medicine at a university for at least four years or persons who have completed 16 years of schooling in a foreign country or a course of study in Japan at an educational institution positioned under the schooling system of a foreign country as offering university programs (limited to those where persons who have completed the program are treated as having completed 16 years of schooling of said foreign country) by September 30, 2024 and designated separately by the Minister of Education, Culture, Sports, Science and Technology, who are found to have acquired the designated credits at a graduate school of the University with an excellent academic record
- (8) Applicants who are scheduled to be at least 24 years of age by September 30, 2024 and who are recognized by the Graduate School of Medicine through individual screening of eligibility for admission as having scholastic ability equivalent to or higher than that of persons who have graduated from a university program in medicine, dentistry, pharmacy (limited to pharmacy programs where the minimum duration of study is six years) or veterinary medicine.

[Notes] For applicants applying under eligibility criteria (6)-④ to (8):

1. Applicants applying under eligibility criterion (6)-④ shall satisfy the following two requirements:

- 1) Applicants who, at the time of application, shall have graduated from a university, or shall have engaged in research at a university, research institute or similar institution for at least two years after the completion of 16 years of schooling in a foreign country; and

- 2) Applicants who have achieved research excellence, through academic papers and research presentations, recognized as being of academic quality equivalent to or higher than that of a master's thesis.

## 2. Eligibility review for application

Those who are applying under one of the eligibility criteria (6)-④ to (8) must download a set of prescribed forms for eligibility review from the website below and submit it to the Graduate School Section, Student Affairs Division, Graduate School of Medicine (refer to "IX. Contact") by registered mail, to arrive no later than November 15, 2023. (Be sure to write "G30 Medical Science Graduate Program: Eligibility Review for Application" in red on the front of the envelope.)

The Graduate School of Medicine will conduct the eligibility review (an interview may be performed, if necessary), and applicants will be notified of the results by e-mail on or after early December, 2023.

Download the prescribed forms "Forms for Eligibility Review (PDF format)" from the following website:  
<https://admissions.g30.nagoya-u.ac.jp/apply/graduate.php>

## 3. List of documents to submit for eligibility review

### 1) For applicants applying under eligibility criterion (6)-④:

- i) Eligibility review form (prescribed form)
- ii) Diploma/certificate of graduation (issued by the principal/dean/etc. of the school attended, no copies allowed)
- iii) Academic transcript (issued by the principal/dean/etc. of the school attended, no copies allowed)
- iv) Curriculum vitae (prescribed form)
- v) Report of research achievements (prescribed form)
- vi) Copies of academic papers and research presentations

### 2) For applicants applying under eligibility criterion (7):

- i) Eligibility Review Form (prescribed form)
- ii) Diploma/certificate of graduation (issued by the principal/dean/etc. of the school attended, no copies allowed)
- iii) Academic transcript (issued by the principal/dean/etc. of the school attended, no copies allowed)
- iv) Statement of Reasons for Application (prescribed form)

### 3) For applicants applying under eligibility criterion (8):

- i) Eligibility review form (prescribed form)
- ii) Diploma/certificate of graduation (issued by the principal/dean/etc. of the school attended, no copies allowed)
- iii) Academic transcript (issued by the principal/dean/etc. of the school attended, no copies allowed)
- iv) Curriculum vitae (prescribed form)
- v) Work history document with detailed work duties and experience, etc.
- vi) Report of research achievements (prescribed form)
- vii) Copy of academic papers and research presentations
- viii) Written explanation from prospective advisor (for persons having scholastic ability equivalent to or higher than that of persons who have graduated from an 18-year curriculum in medicine, dentistry, pharmacy, or veterinary medicine)

## II. Requirements for Application

The applicant who has graduated from a university where the primary language of instruction is not English must satisfy one of the following requirements. However, those applicants who graduate from a university where the primary language of instruction is English and can submit official documents coming from this fact (e.g., certificate of expected graduation prepared in the format designated by Nagoya University), will be exempt from submitting a certificate showing their English proficiency test score.

English Language Proficiency Test	Qualification (Minimum)	Remark
IELTS	Overall band score of 6	
TOEFL	80 iBT 60 Paper-delivered Test	*TOEIC is not accepted
Duolingo English Test (DET)	110 and above	
Common European Framework of Reference for Languages (CEFR)	C1 and above	*Must be stated in official transcripts

## III. Number of Available Places

Programs (Graduate Schools)	No. of Places
Medical Science (Graduate School of Medicine)	Limited

## IV. Application Procedure

### 1. Important notes before you apply

Please refer to the list/table of research laboratories (research groups), research areas, research projects and faculty members on the website below. The applicant must make a pre-application inquiry regarding research projects to a research laboratory/laboratories to which they wish to belong to receive supervision for their doctoral thesis, before submitting application documents.

[http://www.med.nagoya-u.ac.jp/medical\\_E/laboratory/](http://www.med.nagoya-u.ac.jp/medical_E/laboratory/)

Please submit application documents after receiving approval from the laboratory via an interview with the respective supervisor(s). Consequently, give considerable time and make inquiries early to meet the deadline.

If applicants decide to apply to the University, they must submit all application documents (including application fee) to the appropriate address as specified hereinafter in "Application documents submission" by the prescribed deadline.

(Please note: even if you have already submitted documents to your preferred laboratory/advisor in the course of your pre-application inquiry, those documents may not be deemed to be the formal application documents, and thus may not be accepted as your application.)

### ● Other inquiries

For all other inquiries, please contact us via the contact information indicated in "IX. Contact".

## 2. Application period

Applicants must submit all the application documents and pay the application fee within the application period specified below.

(The deadline below applies to all required documents including those that must be submitted in hard copy.)

<b>Recruitment Categories</b>	<b>Starting</b>	<b>Deadline</b>
First Round	January 5, 2024 9:00 (Japan time)	January 16, 2024 16:00 (Japan time)

(1) Application documents that arrive after the submission deadline will not be accepted.

(2) Original hard copies can be submitted before the application opens.

## 3. Application fee payment and application documents submission

To submit your application, please submit all required documents according to the directions, and be sure to pay the application fee by the deadline.

In case the application fee is paid via bank transfer, a receipt must be submitted which states the time of transfer. The time shall not be later than the stipulated deadline of the respective admission round. The receipt must be uploaded on the application system before the system closes at the deadline.

Pay close attention to the "[Notes]" below the table when preparing your documents.

For documents that need to be prepared using prescribed forms, download the forms from the following website:  
<https://admissions.g30.nagoya-u.ac.jp/apply/graduate.php>

### <Application fee payment methods>

Application fee: JPY 5,000

Please pay via the Online Admissions System.

Note that the application fee is for the purpose of checking and screening the submitted documents, etc., and will not be refunded or returned once paid to the University.

However, in exceptional cases, as specified below, the application fee can be refunded at an applicant's request after any charges including miscellaneous fees paid on a refund transaction are deducted. For any details, please contact the Admissions Office.

a. Duplicate payments are made.

b. Payment is made after the application deadline.

The sender is responsible for the costs of the processing fee for the Bank Transfer of your application fee payment.

Payment of this application fee is unnecessary if you fall under either of the following:

- The applicant wishes to advance to the Medical Science Graduate Program directly after the completion of an Initial Two-Year Program (master's program) at a Graduate School of Nagoya University;
- The applicant is a Japanese Government- or MEXT-sponsored scholar including from 1<sup>st</sup> October 2024 onward, who is enrolled at Nagoya University or another Japanese university.

Government- or MEXT-sponsored scholars who wish to apply to the Medical Science Graduate Program must submit a MEXT Scholar Certificate as one of your application documents to the the Online Admissions System.

< Application documents submission >

- For the Application Form (Application Document 1):

Online Admissions System: URL: <https://admissions.g30.nagoya-u.ac.jp>

- For other application documents (Application Documents 2-12)

Bring or send mail to the following address:

Postgraduate Section, Student Affairs Division, Graduate School of Medicine, Nagoya University  
65 Tsurumai-cho, Showa-ku, Nagoya, 466-8550, Japan

※Enclose all Original Copies required for application, and write "Medical Science Graduate Programs Application Documents" on the envelope in red when mailing application documents.

	<b>Documents and Other Materials</b>	<b>Notes</b>
1)	Application Form	Please submit forms via the Nagoya University Online Admissions System. We will not accept the application if the application fee is not paid and the application form is not submitted on the Online Admissions System by the deadline, even if documents 2-12 below have been sent to the aforementioned address. For students expecting to complete a Nagoya University International Initial Two-Year Program (master's program), upload an Enrollment Certificate to the Online Admissions System.
2)	Curriculum Vitae	Use the prescribed form(s) and fill out the required fields.
3)	Statement of Reasons for Application	Use the prescribed form.
4)	Certificate of (expected) Graduation/Completion	A certificate of (expected) graduation/completion from the last institution you attended. It must include the date of graduation/prospective graduation and the school's official seal or signature. The original diploma cannot be accepted. For documents that cannot be reissued (diplomas, etc.), please submit a "certified copy" of the original. For certified copies, please refer to [Notes] below the table. (Those who graduated or are expected to graduate from the School/Graduate School of Medicine are not required to submit this document.)
5)	Academic Transcript	Academic transcript must include the school's official seal or signature. Be sure to also submit the grade assessment standards. (Those who graduated from the School/Graduate School of Medicine are not required to submit this document.)
6)	English Proficiency Test Scores	Please submit scores that certify your fulfillment of the English proficiency requirement. Make arrangements to have official scores sent directly from the testing institution by the deadline. (The TOEFL institutional code for Nagoya University International Programs is 7256.) Those who have taken the Duolingo English Test are required to send their results online to the institution (Nagoya University) in addition to the original copy. *Please note that, in all cases, only the results of tests taken after January 2022 will be considered valid for the application.

7)	Two (2) Letters of Reference	<p>The reference letter must be submitted online directly by the referees themselves. Upon entering referee's information on the Online Admissions System, it will automatically send an email to the email address of each referee you listed. Each referee should upload their letter according to instructions given in the email.</p> <p>The letter should be written on the referee's school or institution's letterhead paper, signed by the referee, printed out, scanned, and saved as a PDF file before submission. The email address of the referee that you register for through the Online Admissions System should be their work email address, which means containing a school- or an institution-managed email domain.</p> <p>If no invitation email is delivered to the registered address, please ask your referee to check their spam mail folder. If no invitation letter can be found, then the referee should send their letter (in PDF format) directly to the Admissions Office as an email attachment. The applicant's full name and applicant number starting with 'G' followed by a 6-digit number, must be displayed in the email subject line.</p> <p>Email to: <a href="mailto:apply@g30.nagoya-u.ac.jp">apply@g30.nagoya-u.ac.jp</a></p> <p>The letter must reach the Admissions Office before the prescribed deadline.</p> <p>*If the referee does not have an email address that includes his/her institution's domain, please send the original copy in a sealed envelope by mail directly from the referee to the address indicated in "&lt; Application documents submission &gt;" mentioned above. (Must arrive by the prescribed deadline.) (Those who graduated or are expected to graduate from the School/Graduate School of Medicine are not required to submit this document.)</p>
8)	General Performance Evaluation Report from Prospective Supervisor at Graduate School of Medicine	<p>Applicants who wish to apply to the Graduate School of Medicine must undergo an interview by a supervisor, etc. under whom they wish to receive supervision at the Graduate School, and must make arrangements to have a General Performance Evaluation Report containing the results of the interview sent directly from the supervisor, etc. to the address in the "&lt; Application documents submission &gt;" above.</p>
9)	Summary of Master's Thesis	<p>Submit your master's thesis, if available. In addition, submit a summary of your thesis in English in the prescribed format. (Those who wish to advance to the Medical Science Program directly after the completion of the Nagoya University Graduate School of Medicine Master's program are not required to submit this document.)</p>
10)	List of Publications (with up to three reprints/offprints of major publications)	<p>Submit a list of publications along with up to three reprints/offprints of your major publications, if available.</p>
11)	Document Showing Other Strengths (if available)	<p>Please prepare a list for documents. In case of documents in languages other than English, only the ones with English translations will be taken into consideration. (1) Excellent academic records; and/or (2) Excellent achievements in a special project in an academic field.</p>
12)	Document Validating Your Nationality and Residence Status	<p>This document may be, for example, a copy of your passport or a certificate issued by an embassy office in Japan. The certificate should be prepared in English; attach an English translation if it is issued in any other language. If you reside in Japan, you must also submit a copy of your Residence Card (both sides printing).</p>

[Notes]

1) Applications will be accepted only if all required documents for application are received by the deadline.

It is recommended that you send documents by registered express mail or an equivalent air courier (e.g., Federal Express, DHL, UPS, etc.). **Incomplete applications will not be considered for the selection processes.** No changes to any of the documents will be allowed after submission.

- 2) For non-English documents, the document-issuing institution or authority must provide a corresponding English translation of the original language and authentication thereof. If the issuing institution or authority does not provide such a service, the documents must be translated and verified by an outside translation provider and then authenticated by the institution or authority. If this applies, be sure to submit both the original documents and the authenticated translations.
  - 3) If a course/subject name, a grade/evaluation, or any other information in the certificates specified in 5) above is denoted by signs, codes, abbreviations, etc., the definition or explanation must be attached.
  - 4) To calculate the applicant's GPA fairly, the grade assessment standards requested in item 5) should include clear evaluation scales (e.g., S=90-100, A=80-89, B=70-79, C=60-69). If there are no evaluation scales and only raw scores are available, the information of full marks and the lowest raw score to get a course credit are required.
  - 5) Once application documents are submitted, they will not be returned for any reason.
  - 6) Even after admission is granted to the applicant, it may be revoked if any of the following apply:
    - Any of the application documents, including the "Application Form", have been falsified;
    - Any of the required details or information within the application documents have been omitted; or
    - Any of the required documents are found not to have been submitted.
  - 7) A certified copy is stated as follows:
    - A hard copy sealed or signed by authority
    - A hard copy certified by authority to be a true copy
    - A hard copy notarized by public notary
- \* For any questions, please contact the graduate school indicated in "IX. Contact."

#### 4. Applicants with special needs

Applicants with special needs, who require special support in making their application, should consult Nagoya University before the submission of their admission application, as follows:

(1) End of consultation period: November 15, 2023 16:00 (Japan Time)

(2) Contact:

Postgraduate Section, Student Affairs Division, Graduate School of Medicine, Nagoya University

## V. Selection Method

The selection process for successful applicants consists of a document screening and an academic interview (as a rule, the interview will be conducted using a VoIP system on the Internet such as Zoom, etc.).

Academic interview will be conducted in English.

## VI. Announcement of Admission Results

Admission results will be announced by the graduate school you applied to via e-mail to the e-mail address indicated on your Application Form by the date shown in the table below. Applicants on a wait list will be separately notified by e-mail. Admitted students may also verify their results by logging in to the Online Admissions System.



<b>Recruitment Categories</b>	<b>Announcement Date of Admission Results</b>
First Round	March 22, 2024

## VII. Admission Procedure

Documents and forms required for university enrollment will be sent to successful applicants together with an admission offer letter. Please note that the fees indicated below are required for university enrollment; details regarding the payment due and process, etc., will be included in the admission offer notification.

You will not be required to pay the registration fee if: 1) you wish to advance to the Medical Science Graduate Program directly after the completion of master's program at a Graduate School of Nagoya University; or 2) you are a Government- or MEXT-sponsored scholar.

### 1. Payment of the registration fee: JPY 282,000

For details, please refer to the guidelines for enrollment procedures to be sent with the admission offer letter and be sure to complete the registration fee payment no later than the date below; the registration fee payment is required to secure your admission.

<b>Recruitment Categories</b>	<b>Deadline for Payment of Registration Fee</b>
First Round	April 4, 2024 by 16:00 (Japan Time)

[Notes]

(1) If the registration fee is revised by the time of enrollment, the new fee after revision will apply.

(2) For details regarding the registration fee payment, please refer to the guidelines for enrollment procedures to be sent with the admission offer letter. The registration fee must be paid via Online Admissions System by the date and time indicated in the table above. The sender is responsible for the costs of the processing fee for the Bank Transfer.:

<https://admissions.g30.nagoya-u.ac.jp>

(3) Registration fees will not be refunded once received by the University.

However, in exceptional cases, as specified below, the registration fee can be refunded at an applicant's request after any charges including miscellaneous fees paid on a refund transaction are deducted. For any details, please contact the Admissions Office.

a. Duplicate payments are made.

b. Payment is made after the application deadline.

(4) If the payment of the registration fee is not completed by the stipulated deadline, the applicant will be regarded as withdrawing from admission to the University. Please be particularly mindful of this point.

### 2. Other fees required for admission are as follows (subject to change):

<b>Program</b>	<b>Tuition Fees</b>	<b>Premium for Personal Accident Insurance for Students' Education and Research (Liability Insurance included)</b>
Medical Science Graduate Program	Per semester: JPY 267,900 (Per year: JPY 535,800)	JPY 5,370 (for 4 years)

[Notes]

- (1) If tuition fees are revised at the time of enrollment or during enrollment in the University, the new fee after revision will apply from the time of revision.
- (2) Tuition fees payment must be made after the semester begins.
- (3) Please refer to the guidelines for enrollment procedures for any other details.

3. Reminder to applicants who are expected to graduate from or complete a university program but have not yet graduated or completed at the time of application

Applicants who have not yet graduated from or completed their university program at the time of application must ensure that their certificates of graduation/completion and academic transcripts are sent from their school to the Nagoya University by August 1, 2024.

Please note: if you are unable to submit these certificates by the above deadline, you must contact us in advance via the contact information indicated in "**IX. Contact**"

## **VIII. Other**

1. All personal information submitted to Nagoya University is appropriately managed in compliance with the "Act on the Protection of Personal Information Held by Independent Administrative Agencies" and the "Tokai National Higher Education and Research System Rules on the Protection of Personal Information" regulations.

2. The address, name, date of birth and other personal information of applicants obtained at the time of application will be used only for admissions, the announcement of results, enrollment, and related matters.

3. Personal information related to the applicant and entrance examination results will be used to improve future selection procedures.

Furthermore, the personal details of applicants admitted to Nagoya University will also be used for i) academic affairs (student registration, academic advising, etc.), ii) student welfare services (health care, career services, tuition exemption, scholarship applications, etc.), and iii) collecting tuition fees.

4. All times and dates indicated in the Admission Requirements refer to Japan Standard Time (UTC+09).

5. Nagoya University has established the "Security Export Control Regulations for Tokai National Higher Education and Research System" in accordance with Japan's "Foreign Exchange Trade Act." The Security Export Control Office provides guidance and rigorously conducts necessary procedures when we accept international students.

Since November 2021, it has been clarified that the 'deemed export control' is also regulated and controlled by the Foreign Exchange and Foreign Trade Act ("FEFTA"), and thus transfer of controlled information, technology, software, and data to anyone even within the territory of Japan is also subject to the FEFTA. As such, to comply with export control regulations, each applicant must submit the 'self-declaration' form (known as 'Declaration of Applicable Specific Categories') through the Online Application System (<https://admissions.g30.nagoya-u.ac.jp>). In addition, some of those admitted might be required to submit the Pledge Form regarding export control compliance, as part of enrollment procedures. Moreover, your research might be regulated if it involves export controlled or restricted activities.

## **IX. Contact**

If contacting us from abroad, please make inquiries by e-mail.

For any questions concerning the admission requirements of the Medical Science Graduate Program, please contact at:

Postgraduate Section,  
Student Affairs Division, Graduate School of Medicine, Nagoya University  
65 Tsurumai-cho, Showa-ku, Nagoya, 466-8550, Japan  
Tel: +81-52-744-2440  
Fax: +81-52-744-2521  
E-mail: [iga-ryu@t.mail.nagoya-u.ac.jp](mailto:iga-ryu@t.mail.nagoya-u.ac.jp)

Note: For inquiries regarding how to use the Online Admissions System, please contact:

International Admissions Office for the International Programs, Nagoya University  
Tel: +81-52-747-6556  
E-mail: [apply@g30.nagoya-u.ac.jp](mailto:apply@g30.nagoya-u.ac.jp)