

Academic Writing

Undergraduate / Graduate	Undergraduate	Registration Code	0063311
Course Category	Basic Courses in Humanities and Social Sciences	Credits	2.0
Term (Semester) / Day / Period	Fall Semester / Wed / 3 (13:00~14:30)		
Instructor	NISHINO Ryota		

●Goals of the Course 【Standardized across all programs】

The goal of this class is to introduce students to the craft of academic writing. Students will be able to apply the skills they learn in this class to writing essays in other courses in the fields of social sciences, arts, and humanities in particular. In addition, this course aims to equip students with the necessary writing skills to complete their undergraduate studies and prepare for more advanced levels of writing.

●Objectives of the Course

The course introduces students to crucial stages of writing: pre-writing, writing and revising. Each stage involves multiple skills. Upon successful completion, students can expect to apply the skills and experience gained in this course to a range of assignments including the undergraduate thesis.

●Course Contents or Plan

Pre-writing

Week 1. Orientation. Overview of the course. What is and is not academic writing?

Week 2. Decoding instruction words. Finding and evaluating sources.

Week 3. Managing sources: reading and taking notes.

Writing

Week 4. Academic integrity. Avoiding plagiarism. Quoting, summary, and paraphrasing

Week 5. Paragraphs: types and structures

Week 6. Paragraphs: continued

Week 7. Review test

Week 8. Planning your essay and thesis statement

Week 9. Writing introductions and conclusions

Week 10. Citation and bibliography

Revising

Week 11. Structure and content

Week 12. Sentences: Redundancy and wordiness

Week 13. Spelling, punctuation and vocabulary

Week 14. Peer review activity

Week 15. Final write-up

●Course Prerequisites and Related Courses

None.

●Course Evaluation Method and Criteria

- Review test 20%
- Assignment 1 — Annotated Bibliography 15%
- Assignment 2 — Essay Plan 15%
- Assignment 3 — Essay 1, 20%
- Assignment 4 — Essay 2, 30%

Students need to notify the course withdrawal to the instructor when they have no intention of finishing the course during the semester.

Students who are absent more than four times will receive a W grade.

●Study Load (Self-directed Learning Outside Course Hours)

Where indicated, study assigned materials before classes. Materials include readings, videos, podcasts, and other resources.

Use time outside classes effectively to prepare for classes and your assignments.

Submit assignments on time.

Participate in class activities and make meaningful contributions to discussions with peers.

●How to Respond to Questions

Please write to me via NUCT.

●Message from the Instructor

Academic writing and what goes into it is a lifelong skill, a process, and an art. Be patient with yourself and others. Most of all, enjoy!

●Courses taught by Instructors with practical experience

None

Textbooks	<p>Greetham, Bryan. <i>How to Write Better Essays. 4th Edition</i>. London: Macmillan International Higher Education, 2018.</p> <p>Bailey, Stephen. <i>Academic Writing: A Handbook For International Students</i>. 5th Ed. London: Routledge, 2018.</p> <p>Both books are available for downloading from Nagoya University’s library website.</p>
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Reference Books	<p>Academic writing is a thriving field of publication. The list is neither complete nor definitive. Students may find the following suitable starting points. If you are unable to obtain the latest edition from the library, please consult previous / older editions.</p> <p>Taylor, Matthew A., and David E. Kluge. <i>Basic Steps to Academic Writing: From Paragraph to Essay</i>. Tokyo: Cengage Learning, 2012.</p> <p>Taylor, Matthew A., and David E. Kluge. <i>Basic Steps to Writing Research Papers</i>. Tokyo: Cengage Learning.</p> <p>Hacker, Diana. <i>A Writer's Reference</i>. Boston, MA, Bedford/St. Martins.</p> <p>Turabian, Kate L. <i>A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style For Students and Researchers</i>. Chicago: University of Chicago Press, 2018.</p> <p>Oshima, Alice and Ann Hogue. <i>Writing Academic English, 5th ed.</i></p>
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	<p>Note: Hacker, Turabian and Oshima are available for online reading at Internet Archive (https://archive.org/). Click the hyperlink above. Then you will get to the Internet Archive sites. However, you need to register to read. Free membership.</p>
Reference websites for this Course	<p>Many academic institutions provide tips and guidance for academic writing. Some are general advice; some are aimed at specific disciplines and citation styles. The list is neither complete nor definitive. Students may find the following suitable starting points.</p> <p>The University of Adelaide Writing Centre: https://www.adelaide.edu.au/writingcentre/resources</p> <p>Purdue Writing Lab https://owl.purdue.edu/writinglab/the_writing_lab_at_purdue.html</p> <p>The Harvard College Writing Center: https://writingcenter.fas.harvard.edu/pages/resources</p> <p>The University of Sydney, Writing https://www.sydney.edu.au/students/writing.html</p> <p>Academic Phrasebank, Manchester University (free edition) https://www.phrasebank.manchester.ac.uk/</p>

Remedial Mathematics * Optional subject

Undergraduate / Graduate	Undergraduate	Registration Code	0063415
Course Category	Basic Courses in Natural Sciences	Credits	2.0
Term (Semester) / Day / Period	G-I (1st year, Fall Semester) / Wed / 4 (14:45~16:15)		
Instructor	RICHARD Serge		

●Goals of the Course [Standardized across all programs]

The field of mathematics that describes and analyzes quantitative changes is analysis, and its central method is calculus. It is an essential research method in natural sciences, but in recent years it has also been widely applied to social sciences. This course is a companion course to Calculus I. Its goal is to provide additional support to students with little or no precalculus knowledge.

●Objectives of the Course

Its objective is to provide enough material to students such that they can master the content of Calculus I and be fully equipped for more advanced courses.

●Course Contents or Plan

The content of this course will depend on the initial level in mathematics of the students attending it. It will mainly consist in a review of high school mathematics and in an additional help for students attending the course Calculus I.

●Course Prerequisites and Related Courses

No prerequisite.

●Course Evaluation Method and Criteria

Your final grade will be determined by your active participation during the lectures. Students need to notify the course withdrawal to the instructor when they have no intention of finishing the course during the semester.

●Study Load (Self-directed Learning Outside Course Hours)

No study load for this course.

●How to Respond to Questions

By email.

●Notice for students

Check the website mentioned below for updated information. The lectures will be provided in a classroom and/or on Zoom depending on the situation.

Textbook	Free textbook will be available on the website of the course.
Reference Book	Free reference books will be available on the website of the course.
Reference website	http://www.math.nagoya-u.ac.jp/~richard/fall2022.html