

# Japanese 1

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	1a: 0061111 1b:0061112
<b>Course Category</b>	Language and Culture	<b>Credits</b>	4.0
<b>Term (Semester) / Day / Period</b>	G-I (1st year, Fall Semester) / Mon & Thu / 1 (8:45~10:15)		
<b>Instructor</b>	1a: TOKUHIRO Yasuyo	1b: SEKIGUCHI Mio	
<p><b>●Goals of the Course 【Standardized across all programs】</b>  This course aims to provide a basic knowledge of Japanese which will enable students to function effectively in everyday life. Students will earn comprehensive Japanese, necessary to live both on and off campus. Each lesson will cover grammar, expressions, and vocabulary learned in the textbooks and practiced in short skits. Those students who register for this course should also register for the Japanese 2 and Japanese Notation 1 (Kanji 200) in the same semester. The Japanese level of this course is about N5 of JLPT.</p> <p><b>●Objectives of the Course</b>  Students will earn comprehensive Japanese, necessary to live both on and off campus.</p> <p><b>●Course Contents or Plan</b></p> <ul style="list-style-type: none"> <li>• Students will learn comprehensive Japanese, necessary to live both on and off campus.  Each lesson will cover new grammar, expressions and vocabulary.  A short test will be given each lesson.</li> <li>• Students are required to read textbooks (especially "Elementary Japanese 1 DAICHI Translation of the Main Text and Grammar Notes") as preparation for each lesson.</li> </ul> <p><b>●Course Prerequisites and Related Courses</b>  Students are required to take a placement test before the beginning of the Fall semester. The course level is decided upon in consultation with instructors. Those students who register for this course should also register for the Japanese 2 and Japanese Notation 1 (Kanji 200) in the same semester.</p> <p><b>●Course Evaluation Method and Criteria</b>  Attendance 30%, Class Participation 30%, Mid-term Examination and Final examination 40%</p> <p><b>●Study Load (Self-directed Learning Outside Course Hours)</b>  Homework is required every day.</p> <p><b>●How to Respond to Questions</b>  Respond to questions by email or during class.</p> <p><b>●Notice for students</b></p> <ul style="list-style-type: none"> <li>• Students must maintain course attendance rates of 80% or higher and are required to take mid-term and final examination. Those who fail to meet these requirements will not earn credits. Three late arrivals or early departures of 15 minutes or more will be regarded as a one-lesson absence. In general, in the case of absence, make-up tests and examinations will not be possible (except in the case of extenuating circumstances).</li> <li>• Need to have a permission of the responsible instructor when students request course withdrawal during the semester.</li> <li>• Those who register for Japanese 1a should also register for Japanese 2a and Japanese Notation 1a in the same semester. Those who register for Japanese 1b should also register for Japanese 2b and Japanese Notation 1b in the same semester.</li> </ul>			
<b>Textbook</b>	1. 『日本語初級1 大地 メインテキスト』 スリーエーネットワーク 3,080 円 (税込) "Elementary Japanese 1 DAICHI Main Text" by 3A Corporation, ISBN : 9784883194766 2. 『日本語初級1 大地 文型説明と翻訳<英語版>』 スリーエーネットワーク 2,200 円 (税込) "Elementary Japanese 1 DAICHI Translation of the Main Text and Grammar Notes" by 3A Corporation, ISBN : 9784883194773 3. 『日本語初級1 大地 基礎問題集』 スリーエーネットワーク 990 円 (税込) "Elementary Japanese 1 DAICH Work Book" ISBN : 9784883194957		
<b>Reference Book</b>	Text ebooks: <a href="https://www.3anet.co.jp/np/en/list.html?g=31">https://www.3anet.co.jp/np/en/list.html?g=31</a>		
<b>Reference website for this Course</b>			

## Academic Japanese 5 (Kanji 2200)

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0061511
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	Fall Semester / Mon / 5 (16:30~18:00)		
<b>Instructor</b>	TOKUHIRO Yasuyo		
<p><b>●Goals of the Course 【Standardized across all programs】</b> This course aims to help students build an advanced knowledge of kanji so they can understand and use 2,200 kanji and kanji vocabulary. This course is for those who have learned about 800 kanji to increase the vocabulary of the kanji they have learned and to learn more new kanji.</p> <p><b>●Objectives of the Course</b> Participants learn about 2,200 kanji and kanji words listed by frequency. To increase vocabulary, every class students take a reading test and, optionally, a writing test (240-640 words with 80 kanji). It is followed by the instructor lecturing on topics related to kanji, including the rules of Japanese kanji pronunciation, the rules of kanji transitive/intransitive verbs and passive/causative forms.</p> <p><b>●Course Contents or Plan</b> (will not appear on the syllabus booklet but on our website “NUOCW名大の授業” ) <a href="#">アカデミック日本語（読解・文章表現）5／漢字2200   Courses (nagoya-u.jp)</a></p> <p><b>●Course Prerequisites and Related Courses</b> Participants should already know about 600-800 kanji.</p> <p><b>●Course Evaluation Method and Criteria</b> Attendance: 30%, Participation: 20%, Kanji tests: 50%  <ul style="list-style-type: none"> <li>• Students who withdraw from this course must notify the instructor in charge in a written form(email, NUCT, etc.)</li> <li>• If a student is absent from classes more than 4 times, the grade will be “Absent.”</li> </ul> </p> <p><b>●Study Load (Self-directed Learning Outside Course Hours)</b> Students' homework is to learn 80 kanji and 240-640 words every week.</p> <p><b>●How to Respond to Questions</b> Respond to questions by email or during class.</p>			
<b>Textbook</b>	『日本語学習のための よく使う順 漢字2200』三省堂 2,500円+税 ISBN978-4-385-14074-2		
<b>Reference Book</b>	『日語学习常用汉字2100』四川大学出版社（簡体字中国語版）		
<b>Reference website for this Course</b>	後半の練習問題： <a href="https://dictionary.sanseido-publ.co.jp/dicts/ja/kanji2200/wb/yomikaki_Q-A/index.html">https://dictionary.sanseido-publ.co.jp/dicts/ja/kanji2200/wb/yomikaki_Q-A/index.html</a> <a href="#">アカデミック日本語（読解・文章表現）5／漢字2200   Courses (nagoya-u.jp)</a>		

# Japanese 2

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	2a: 0062112 2b:0062111
<b>Course Category</b>	Language and Culture	<b>Credits</b>	4.0
<b>Term (Semester) / Day / Period</b>	G-I (1st year, Fall Semester) / Tue & Fri / 1 (8:45~10:15)		
<b>Instructor</b>	2a: SEKIGUCHI Mio	2b: TOKUHIRO Yasuyo	
<p><b>●Goals of the Course 【Standardized across all programs】</b> This course aims to provide a basic knowledge of Japanese which will enable students to function effectively in everyday life. It emphasizes oral practice utilizing the material students learned in Japanese 1. The textbooks are the same as Japanese 1. Those students who register for this course should also register for the Japanese 1 and Japanese Notation 1 (Kanji 200) in the same semester.</p> <p><b>●Objectives of the Course</b> Students will earn a basic knowledge of Japanese which will enable to function effectively in everyday life.</p> <p><b>●Course Contents or Plan</b></p> <ul style="list-style-type: none"> <li>• Each lesson will cover grammar, expressions and vocabulary learned in Japanese 1 and practiced in short skits. Reading and writing are also covered. A short test will be given each lesson.</li> <li>• Students are required to read textbooks (especially "Elementary Japanese 1 DAICHI Translation of the Main Text and Grammar Notes") as preparation for each lesson.</li> </ul> <p><b>●Course Prerequisites and Related Courses</b> Students are required to take a placement test before the beginning of the Fall semester. The course level is decided upon in consultation with instructors. Those students who register for this course should also register for the Japanese 1 and Japanese Notation 1 (Kanji 200) in the same semester.</p> <p><b>●Course Evaluation Method and Criteria</b> Attendance 30%, Class Participation 30%, Mid-term Examination and Final examination 40%</p> <p><b>●Study Load (Self-directed Learning Outside Course Hours)</b> Homework is required every day.</p> <p><b>●How to Respond to Questions</b> Respond to questions by email or during class.</p> <p><b>●Notice for students</b></p> <ul style="list-style-type: none"> <li>• Students must maintain course attendance rates of 80% or higher and are required to take mid-term and final examination. Those who fail to meet these requirements will not earn credits. Three late arrivals or early departures of 15 minutes or more will be regarded as a one-lesson absence. In general, in the case of absence, make-up tests and examinations will not be possible (except in the case of extenuating circumstances).</li> <li>• Need to have a permission of the responsible instructor when students request course withdrawal during the semester.</li> <li>• Those who register for Japanese 2a should also register for Japanese 1a and Japanese Notation 1a in the same semester. Those who register for Japanese 2b should also register for Japanese 1b and Japanese Notation 1b in the same semester.</li> </ul>			
<b>Textbook</b>	1. 『日本語初級1 大地 メインテキスト』スリーエーネットワーク 3,080円(税込) "Elementary Japanese 1 DAICHI Main Text" by 3A Corporation, ISBN : 9784883194766 2. 『日本語初級1 大地 文型説明と翻訳<英語版>』スリーエーネットワーク 2,200円(税込) "Elementary Japanese 1 DAICHI Translation of the Main Text and Grammar Notes" by 3A Corporation, ISBN : 9784883194773 3. 『日本語初級1 大地 基礎問題集』スリーエーネットワーク 990円(税込) "Elementary Japanese 1 DAICHI Work Book" by 3A Corporation, ISBN : 9784883194957		
<b>Reference Book</b>	Text ebooks: <a href="https://www.3anet.co.jp/np/en/list.html?g=31">https://www.3anet.co.jp/np/en/list.html?g=31</a>		
<b>Reference website for this Course</b>			

## Academic English Advanced 1

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0062511
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	G-I (1st year, Fall Semester) / Tue / 5 (16:30~18:00)		
<b>Instructor</b>	HAMLITSCH Nathan		

**●Goals of the Course 【Standardized across all programs】**

This course is intended to develop and integrate students' abilities in reading, writing, listening, and speaking at an advanced level in academic English. The course aims to help students acquire skills for making effective presentations on various occasions such as academic conferences and business meetings.

**●Objectives of the Course**

The central aim of this course is to improve students' presentation skills and to help students understand and create their own academic presentation based on a thorough understanding of 1) observations / problems 2) research questions / objectives, and 3) thesis statements / hypotheses. We will then use this basic framework to move to more advanced topics. Students will dissect and understand an actual peer-reviewed published academic work of their choosing as a basis for their presentation. Students will also learn how to write an abstract for their work. Students will make one presentation during the semester using the skills learned throughout the course. As necessary, most classes will contain a lecture dealing with specific aspects of presentation structure/skills. Class activities and materials will be oriented around pair and small group work.

**●Course Contents or Plan**

- Week 1 – Course introduction, orientation; What is research?
- Week 2 – The 3 most important elements of research; What is a thesis statement?
- Week 3 – 4 kinds of observations; 2 (+) kinds of research questions; 2 sequences of a research paper
- Week 4 – Review; Investigate a real research paper; Things to consider when choosing a research paper
- Week 5 – Student presentation: In focus
- Week 6 – Student project: 1. Observation, 2. Research Question, 3. Hypothesis
- Week 7 – Support for idea: How to support the thesis statement/hypothesis (Method, Results, Discussion)
- Week 8 – Wrapping up: Conclusions; outlines
- Week 9 – Feedback from presentation 1/ Using abstracts to organize your presentation; What is an abstract?; Building an abstract
- Week 10 – Checking an abstract; Highlighting aspects of the abstract
- Week 11 – From paper to presentation: Abstract to presentation; Hooks; Basic presentation flow: Necessary presentation slides
- Week 12 – Student Presentations
- Week 13 – Student Presentations
- Week 14 – Student Presentations
- Week 15 – Student Presentations

**●Course Prerequisites and Related Courses**

None.

**●Course Evaluation Method and Criteria**

Classwork/Participation (20%), Homework (20%), Presentation (60%). Please notify the instructor with a Course Withdrawal Request if you are dropping out of the course.

**●Study Load (Self-directed Learning Outside Course Hours)**

Each week there will be homework assigned by the instructor. The study load should average to be about 1-2 hours per week.

**●How to Respond to Questions**

Please contact me through 1) email: [hamlitsch@ilas.nagoya-u.ac.jp](mailto:hamlitsch@ilas.nagoya-u.ac.jp) or 2) send a message through NUCT.

<b>Textbook</b>	No required text. Instructor will distribute handouts.
<b>Reference Book</b>	Any additional materials will be provided by the instructor.
<b>Reference website for this Course</b>	None.

# Academic Japanese 1B

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0062611
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	Fall Semester / Tue / 6 (18:15~19:45)		
<b>Instructor</b>	SEKIGUCHI Mio		
<p><b>●Goals of the Course 【Standardized across all programs】</b> This course is intended to develop students' listening comprehension skills for longer audio segments and learn how to make simple academic presentations. The course designed to promote understanding of the way of basic presentations.</p> <p><b>●Objectives of the Course</b> At the end of the lecture, students are to (i) understand the way of basic presentations. (ii) be able to give a presentation in pertinent vocabulary and expressions in the academic situation.</p> <p><b>●Course Contents or Plan</b></p> <ul style="list-style-type: none"> <li>• Prepare and perform four or five short speeches <ul style="list-style-type: none"> <li>-talking about yourself</li> <li>-expressing your opinion</li> <li>-introducing your favorite place</li> </ul> </li> <li>Other topics will be informed in the class.</li> <li>• Listening comprehension practice</li> </ul> <p><b>●Course Prerequisites and Related Courses</b> Class materials are designed for lower-level intermediary students. Students are required to have finished Basic Japanese Courses.</p> <p><b>●Course Evaluation Method and Criteria</b> Attendance &amp; Class Participation: 50%, Assignment (Speech drafts &amp; Listening worksheets): 25%, Final Examination (Speech &amp; Listening): 25%</p> <ul style="list-style-type: none"> <li>• Students who withdraw from this course must notify the instructor in charge in a written form(email, NUCT, etc.)</li> <li>• If a student is absent from classes more than 4 times, the grade will be “Absent.”</li> </ul> <p><b>●Study Load (Self-directed Learning Outside Course Hours)</b> Students must prepare for presentations outside of the class hours, and submit self-assessments after their presentation.</p> <p><b>●How to Respond to Questions</b> Respond to questions by email or during class.</p>			
<b>Textbook</b>	Will be introduced in the class.		
<b>Reference Book</b>	『留学生のためのアカデミック・ジャパニーズ聴解 [中級]』スリーエーネットワーク		
<b>Reference website for this Course</b>			

## Academic Japanese 3B

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0062612
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	Fall Semester / Tue / 6 (18:15~19:45)		
<b>Instructor</b>	KATO Jun		

**●Goals of the Course 【Standardized across all programs】**

This course is intended to develop and integrate students' abilities in listening and speaking at an advanced level in academic Japanese. The course aims to help students acquire skills for making effective presentations in specialized fields.

**●Objectives of the Course**

At the end of the lecture, students are to

- (i) be able to give a presentation in an appropriate expression and style of the academic situation.
- (ii) be able to ask a question appropriately and give an answer definitely regarding question.

**●Course Contents or Plan**

The semester will cover the former half of the textbook as following:

- Lesson 1: Listening practices
- Lesson 2: Listening practices -part 1-1.
- Lesson 3: Listening practices -part 1-2.
- Lesson 4: Listening practices -part 2-1.
- Lesson 5: Listening practices -part 2-2.
- Lesson 6: Listening practices / making an outline of the presentation -part 1.
- Lesson 7: Listening practices / making an outline of the presentation -part 2.
- Lesson 8: Review.
- Lesson 9: Listening practices / making an outline of the presentation -part 3.
- Lesson 10: Listening practices / making an outline of the presentation -part 4.
- Lesson 11: Listening practices / making an outline of the presentation -part 5.
- Lesson 12: Student presentation -part 1.
- Lesson 13: Student presentation -part 2.
- Lesson 14: Review and discussion.
- Lesson 15: Review, reflection, and course evaluation.

**●Course Prerequisites and Related Courses**

Class materials are designed for advanced students.

In this semester the former half of the designated textbook is mainly used. The latter half of it is used in Academic Japanese 4B in spring semester.

**●Course Evaluation Method and Criteria**

Students who need the course credits are required to meet the following conditions:

Mid-term quiz 20%    Presentation and self-assessment check 30%    Final exam 20%    Participation and Portfolio 30%  
TOTAL 100%

\*It will be graded following the 5-step(S/A/B/C/F) or the 6-step(A+/A/B/C/C-/F) grade evaluation system, depending on the year of enrollment.

\*Students do not need to submit a Course withdrawal Request for course withdrawal. For those who be absent from class more than 4 times, will receive an "W (absent) grade.

**●Study Load (Self-directed Learning Outside Course Hours)**

\*Students should download materials through NUCT and check some assignments on it before the class starts.

\*In each class, students are required to do a 3 sentences speech.

\*Students must prepare for presentations outside of the class hours, and submit self-assessments after their presentation.

**●How to Respond to Questions**

You can contact the instructor through Message function on NUCT or directly contact at the e-mail address.

**●Notice for students**

Students are required to prepare for the textbook by the second lesson. (If you cannot obtain the text books, please ask instructor through e-mail.)

\*The first lesson of the course will commence on October 4, 2022.

\*This course is conducted face-to-face.

\*The progress and contents of the lesson may change depending on the situation.

<b>Textbook</b>	『アカデミック・スキルを身につける 聴解・発表ワークブック』スリーエーネットワーク, "Academic Skill wo minitukeru Choukai / Happou Workbook" 3A Network, 2007.(ISBN: 978-4883194261)
<b>Reference Book</b>	To be informed in class.
<b>Reference website for this Course</b>	To be informed in class.

## Japanese Notation 1 (Kanji 200)

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	1a: 0063111 1b:0063112
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	G-I (1st year, Fall Semester) / Wed / 1 (8:45~10:15)		
<b>Instructor</b>	1a: TOKUHIRO Yasuyo	1b: SEKIGUCHI Mio	
<p><b>●Goals of the Course 【Standardized across all programs】</b>  This course aims to provide a basic knowledge of Japanese which will enable students to function effectively in everyday life. The goal of this course is to be able to read and write hiragana, katakana and about 200 kanji. The goal is also to be able to write simple Japanese sentences using these characters. Those students who register for this course should also register for the Japanese 1 and Japanese 2 in the same semester.</p> <p><b>●Objectives of the Course</b>  Students will earn Japanese hiragana, katakana, and approximately 200 basic kanji and vocabulary.</p> <p><b>●Course Contents or Plan</b>  During the first week students will learn to read and write Hiragana and Katakana. From the following week, students will learn to read and write 15-16 kanji and kanji words each week.</p> <p><b>●Course Prerequisites and Related Courses</b>  Students are required to take a placement test before the beginning of the Fall semester. The course level is decided upon in consultation with instructors. Those students who register for this course should also register for the Japanese 1 and Japanese 2 in the same semester.</p> <p><b>●Course Evaluation Method and Criteria</b>  Attendance 30%, Class Participation 30%, Mid-term Examination and Final examination 40%</p> <p><b>●Study Load (Self-directed Learning Outside Course Hours)</b>  Homework is required every week.</p> <p><b>●How to Respond to Questions</b>  Respond to questions by email or during class.</p> <p><b>●Notice for students</b></p> <ul style="list-style-type: none"> <li>• Students must maintain course attendance rates of 80% or higher and are required to take mid-term and final examination. Those who fail to meet these requirements will not earn credits. Three late arrivals or early departures of 15 minutes or more will be regarded as a one-lesson absence. In general, in the case of absence, make-up tests and examinations will not be possible (except in the case of extenuating circumstances).</li> <li>• Need to have a permission of the responsible instructor when students request course withdrawal during the semester.</li> <li>• Those who register for Japanese Notation 1a should also register for Japanese 1a and Japanese 2a in the same semester.</li> <li>• Those who register for Japanese Notation 1b should also register for Japanese 1b and Japanese 2b in the same semester.</li> </ul>			
<b>Textbook</b>	『Write Now! Kanji for Beginners』スリーエーネットワーク 2,090 円 (税込) "Write Now! Kanji for Beginners" by 3A Corporation, ISBN : 9784883194049		
<b>Reference Book</b>	1. 『日本語初級 1 大地 メインテキスト』スリーエーネットワーク 3,080 円 (税込) "Elementary Japanese 1 DAICHI Main Text" by 3A Corporation, ISBN : 9784883194766 2. 『日本語初級 1 大地 文型説明と翻訳<英語版>』スリーエーネットワーク 2,200 円 (税込) "Elementary Japanese 1 DAICHI Translation of the Main Text and Grammar Notes" by 3A Corporation, ISBN : 9784883194773		
<b>Reference website for this Course</b>			



# Business Japanese 1

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0063611
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	Fall Semester / Wed / 6 (18:15~19:45)		
<b>Instructor</b>	Kato Jun		

**●Goals of the Course 【Standardized across all programs】**

This course is intended to develop and integrate students' abilities of basic knowledge of Japanese and expressions such as honorific language considered essential knowledge for business people in Japan. This course aims to help students acquire the communication styles and expressions required in Japanese business settings through roleplay exercise based on various themes. This course also covers basic knowledge of job hunting in Japan.

**●Objectives of the Course**

At the end of the lecture, students are to

- (i) understand Japanese business culture.
- (ii) be able to use appropriate expressions which are used for building better relationship in working situation.
- (iii) understand the system of honorific language and be able to use honorifics properly.

**●Course Contents or Plan**

The semester will cover the former half of the textbook as following:

- Lesson 1: Introductions -part 1.
- Lesson 2: Introductions -part 2. / oral practice
- Lesson 3: Introductions -part 3. / role-play
- Lesson 4: Greetings -part 1. / oral practice
- Lesson 5: Greetings -part 2. / role-play
- Lesson 6: Permission -part 1. / oral practice
- Lesson 7: Permission -part 2. / role-play
- Lesson 8: Review and reflection.
- Lesson 9: Requests -part 1.
- Lesson 10: Requests -part 2.
- Lesson 11: Requests -part 3.
- Lesson 12: Presentation 1.
- Lesson 13: Presentation 2.
- Lesson 14: Presentation 3.
- Lesson 15: Review, reflection, and course evaluation

**●Course Prerequisites and Related Courses**

Class materials are designed for higher-level intermediate students.

In this semester the former half of the designated textbook is mainly used. The latter half of it is used in Business Japanese 2 in spring semester.

**●Course Evaluation Method and Criteria**

Students who need the course credits are required to meet the following conditions:

Mid-term quiz 20% Quizzes 10% Role-play and Presentation 20% Final exam 20%  
Participation 30% TOTAL 100%

\*It will be graded following the 5-step(S/A/B/C/F) or the 6-step(A+/A/B/C/C-/F) grade evaluation system, depending on the year of enrollment.

\*Students do not need to submit a Course withdrawal Request for course withdrawal. For those who be absent from class more than 4 times, will receive an "W (absent) grade.

**●Study Load (Self-directed Learning Outside Course Hours)**

\*Students should download materials through NUCT and check some assignments on it before the class starts.

\*In each class, students are required to answer and submit a quiz sheet.

\*Students must memorize some expressions and prepare for role-play presentations outside of the class hours.

**●How to Respond to Questions**

You can contact the instructor through Message function on NUCT or directly contact at the e-mail address.

**●Notice for students**

Students are required to prepare for the textbook by the second lesson. (If you cannot obtain the text books, please ask instructor through e-mail.)

\*The first lesson of the course will commence on October 5, 2022.

\*This course is conducted face-to-face.

\*The progress and contents of the lesson may change depending on the situation.

<b>Textbook</b>	『新装版 ビジネスのための日本語』スリーエーネットワーク, "Shinsoban, business no tame no nihongo," 3A Corporation, 2006. (ISBN: 978-4883194018)
<b>Reference Book</b>	To be informed in class.
<b>Reference website for this Course</b>	To be informed in class.

<b>Academic Japanese 1A</b>			
<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0064611
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	Fall Semester / Thu / 6 (18:15~19:45)		
<b>Instructor</b>	TOKUHIRO Yasuyo		
<p><b>●Goals of the Course 【Standardized across all programs】</b>            In this course, students will acquire fundamental reading and composition skills to read and write simple reports in specialized fields as well as analytical texts such as dissertations. The course aims to develop skills to comprehend and compose texts ranging in length from short to long, while at the same time reviewing beginner-level vocabulary, grammar, and Japanese characters. The Japanese level of this course is about N3 of JLPT.</p> <p><b>●Objectives of the Course</b>            The course aims to develop skills to comprehend and compose texts ranging in length from short to long, while at the same time reviewing beginner-level vocabulary, grammar, and Japanese characters.</p> <p><b>●Course Contents or Plan</b></p> <ol style="list-style-type: none"> <li>1. Reading comprehension 1, Introduction</li> <li>2. Writing essay 1, Introduction</li> <li>3. Reading comprehension 2, Submit Essay 1-1</li> <li>4. Writing essay 2, Vocabulary quiz 1</li> <li>5. Reading comprehension 3, Submit Essay 1-2, 2-1</li> <li>6. Writing essay 3, Vocabulary quiz 2</li> <li>7. Reading comprehension 4, Submit Essay 2-2, 3-1</li> <li>8. Writing essay 4, Vocabulary quiz 3</li> <li>9. Reading comprehension 5, Submit Essay 3-2, 4-1</li> <li>10. Writing essay 5, Vocabulary quiz 4</li> <li>11. Reading comprehension 6, Submit Essay 4-2, 5-1</li> <li>12. Writing essay 6, Vocabulary quiz 5</li> <li>13. Reading comprehension 7, Submit Essay 5-2</li> <li>14. Writing essay 7, Vocabulary quiz 6</li> <li>15. Review and Summary, Exam</li> </ol> <p><b>●Course Prerequisites and Related Courses</b>            Class materials are designed for lower-level intermediary students.</p> <p><b>●Course Evaluation Method and Criteria</b>            Attendance 20%, Participation 20%, Compositions 40%, Exam 20%</p> <ul style="list-style-type: none"> <li>• Students who withdraw from this course must notify the instructor in charge in a written form(email, NUCT, etc.)</li> <li>• If a student is absent from classes more than 4 times, the grade will be “Absent.”</li> </ul> <p><b>●Study Load (Self-directed Learning Outside Course Hours)</b>            Students' homework is to write essays and learn words.</p> <p><b>●How to Respond to Questions</b>            Respond to questions by email or during class.</p>			
<b>Textbook</b>	『大学・大学院 留学生の日本語①読解編』アルク、1,760 円 "Daigaku-Daigakuin Ryugakusei no Nihongo (1) Dokkaihen," Alc KK, ISBN: 9784757426313 『大学・大学院 留学生の日本語②作文編』アルク、1,760 円 "Daigaku-Daigakuin Ryugakusei no Nihongo (2) Sakubunhen," Alc KK, ISBN: 9784757426320		
<b>Reference Book</b>	テキスト音声 : <a href="https://www.alc.co.jp/dl/7015017/">https://www.alc.co.jp/dl/7015017/</a>		
<b>Reference website for this Course</b>			

## Academic Japanese 3A

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0064612
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	Fall Semester / Thu / 6 (18:15~19:45)		
<b>Instructor</b>	KATO Jun		

### ●Goals of the Course 【Standardized across all programs】

This course designed to develop students' fundamental skills to read reports in specialized fields and academic articles as well as write reports or dissertations related to their own research focus. The course aims to help students acquire skill for writing a logical short essay of around 1,000 characters through practicing reading academic articles and writing a good paragraph.

### ●Objectives of the Course

At the end of the lecture, students are to

- (i) be able to write a brief summary of articles.
- (ii) understand how to write a good paragraph.
- (iii) to be able to write a logical short essay of around 1,000 characters.

### ●Course Contents or Plan

The semester will cover the former half of the textbook as following:

- Lesson 1: Reading exercises -part 1-1.
- Lesson 2: Reading exercises -part 1-2. / Writing exercises -part 1.
- Lesson 3: Reading exercises -part 2. / Writing exercises -part 2.
- Lesson 4: Reading exercises -part 3-1. / Writing exercises -part 3.
- Lesson 5: Reading exercises -part 3-2. / Writing exercises -part 4.
- Lesson 6: Reading exercises -part 4. / Writing exercises -part 5.
- Lesson 7: Review.
- Lesson 8: Reading exercises -part 5-1. / Writing exercises -part 6.
- Lesson 9: Reading exercises -part 5-2. / Writing exercises -part 7.
- Lesson 10: Reading exercises -part 6. / Writing exercises -part 8.
- Lesson 11: Reading exercises -part 7-1. / Writing exercises -part 9.
- Lesson 12: Reading exercises -part 7-2 / Writing exercises -part 10.
- Lesson 13: Reading exercises -part 8. / Writing exercises -part 11.
- Lesson 14: writing a paragraph
- Lesson 15: Review, reflection, and course evaluation.

### ●Course Prerequisites and Related Courses

Class materials are designed for advanced students.

In this semester the former half of the designated textbook is mainly used. The latter half of it is used in Academic Japanese 4A in spring semester.

### ●Course Evaluation Method and Criteria

Students who need the course credits are required to meet the following conditions:

Mid-term quiz 20%, Thesis 30%, Final exam 20%, Assignments 30%: TOTAL 100%

\*It will be graded following the 5-step(S/A/B/C/F) or the 6-step(A+/A/B/C/C-/F) grade evaluation system, depending on the year of enrollment.

\*Students do not need to submit a Course withdrawal Request for course withdrawal. For those who be absent from class more than 4 times, will receive an "W (absent) grade.

### ●Study Load (Self-directed Learning Outside Course Hours)

\*It is strongly recommended to read textbook and check vocabulary and expressions before each lesson.

\*Students should download materials through NUCT and check some assignments on it before the class starts.

\*Students must submit some assignments through NUCT.

### ●How to Respond to Questions

You can contact the instructor through Message function on NUCT or directly contact at the e-mail address.

●**Notice for students**

Students are required to prepare for the textbook by the second lesson. (If you cannot obtain the text books, please ask instructor through e-mail.)

The first lesson of the course will commence on October 6, 2022.

\*This course is conducted face-to-face.

\*The progress and contents of the lesson may change depending on the situation.

<b>Textbook</b>	『改訂版 大学・大学院 留学生の日本語③論文読解編』アルク, "Daigaku-Daigakuin Ryugakusei no Nihongo (3) Ronbundokkaihen (revised edition)", ALCKK. (ISBN: 978-4757426337) 『改訂版 大学・大学院 留学生の日本語④論文作成編』アルク, "Daigaku-Daigakuin Ryugakusei no Nihongo (4) Ronbunsakuseihen (revised edition)", ALC KK. (ISBN: 978-4757426344)
<b>Reference Book</b>	To be informed in class.
<b>Reference website for this Course</b>	To be informed in class.

## Business Japanese 3

<b>Undergraduate / Graduate</b>	Undergraduate	<b>Registration Code</b>	0065511
<b>Course Category</b>	Language and Culture	<b>Credits</b>	2.0
<b>Term (Semester) / Day / Period</b>	Fall Semester / Fri / 5 (16:30~18:00)		
<b>Instructor</b>	YASUI Akemi		

**●Goals of the Course 【Standardized across all programs】**

The aim of the course is intended to develop the Japanese language skills required by Japanese companies and Japanese-affiliated companies overseas, as well as to improve cross-cultural understanding.

**●Objectives of the Course**

The goal of this course is for students to acquire the skills required to survive in the Japanese business industry and to be able to use their knowledge both in business settings and in everyday situations. Students will also be able to practice how to introduce themselves and make presentations, using honorific expressions properly.

**●Course Contents or Plan**

This semester will cover the former half of the textbook as following:

- Lesson 1: Introduction & Lesson1 Self-introduction
- Lesson 2: Review on polite forms -part 1.
- Lesson 3: Review on polite forms -part 2 & Lesson2 Self-introduction
- Lesson 4: Lesson3 Answering the phone -part 1 / oral practice.
- Lesson 5: Lesson3 Answering the phone -part 2 / role play.
- Lesson 6: Lesson4 Making an appointment -oral practice & role play.
- Lesson 7: Lesson5 Attending a meeting -oral practice & role play.
- Lesson 8: Mid-term Exam and reflection.
- Lesson 9: Preparation for a presentation.
- Lesson 10: Lesson6 Receiving a complaint -oral practice & role play.
- Lesson 11: Lesson7 Reporting a complaint -oral practice & role play.
- Lesson 12: Lesson8 Handling a complaint -oral practice & role play.
- Lesson 13: Presentation
- Lesson 14: Summary and reflection
- Lesson 15: Final Exam

**●Course Prerequisites and Related Courses**

Students are expected to have basic knowledge of honorifics.

**●Course Evaluation Method and Criteria**

Students who need the course credits are required to meet the following conditions:

Quizzes 15%, Mid-term exam 20%, Presentation 15%, Final exam 20%, Active participation 30%  
TOTAL/100%

\*Students will be graded following the 5-step(S/A/B/C/F) or the 6-step(A+/A/B/C-/F) grade evaluation system, depending on the year of enrollment.

\*Students can withdraw from this course if they notify the instructor through the NUCT lecture site.

\*If a student is absent from classes more than 4 times, his or her grade will be “Absent.”

**●Study Load (Self-directed Learning Outside Course Hours)**

It is strongly recommended to review the textbook and the materials outside of the class, since the period of class is limited.

**●How to Respond to Questions**

Students are able to contact the instructor via email.

**●Notice for students**

- Students are expected to participate actively in class activities throughout the course.
- The first lesson of the course will commence on October 7th, 2022.

**●Message from the Instructor**

Depending on the situation of COVID-19 and the students' arrival in Japan, the class will either be face-to-face or online. Students will be notified via the NUCT site by the beginning of the semester.

<b>Textbook</b>	『上級レベル ロールプレイで学ぶビジネス日本語』スリーエーネットワーク (ISBN: 978-4-88319-595-4)
<b>Reference Book</b>	『新・にほんご敬語トレーニング』アスク (ISBN: 978-4872178562)
<b>Reference website for this Course</b>	